

OR

CONFIDENTIAL DOCUMENT - NOT INTENDED FOR PUBLIC OR MEDIA RELEASE



City of Houston
General Services Department
Security Management Division
611 Walker, Room A316, Houston, TX 77002
Security Management Control Room: 713-837-7600

**Security
Alert**

To: Security Personnel
Bureau of Animal Regulation & Control

From: Mark A. Enax, Assistant Chief of Security
General Services Department
Security Management Division

Date: September 28, 2009

Subject: **RESTRICTED ACCESS TO BARC FACILITIES**
BROWN, Nela Thomas
BARC Volunteer #VL0055

On Sunday, 09/27/2009, Gerry Fusco, Interim Bureau Chief, instructed BARC Security Staff to restrict access in the facility to Volunteer NELA BROWN. Chief Fusco also requested Security Management to reinforce his instructions to the facility security staff. His reasons for the restricted access were not revealed. This subject may still have her City of Houston ID card. No card-swipe access is granted.

SECURITY RESPONSE

Should subject Volunteer NELA BROWN appear at the BARC facility, she should:

- Be directed to the front entrance of the BARC facility as any citizen would.
- Not be allowed access through any other entrance.
- Be restricted to the front, public lobby only.

Her presence at the facility should be reported immediately to Chief Fusco's office at 713-229-7309.

If subject is in possession of the City's ID card, seize the card and return it to the General Services Department, Security Management Division.

Hard Copy Distribution To: **1)** Security Management Dispatch; **2-5)** Security Management Investigators; **6)** Dennis Sandoval, Sr. Project Manager, Wackenhut Security; **7)** Security Staff, BARC
Distribution By Email To: Gerry Fusco, Interim Bureau Chief, BARC.

CONFIDENTIAL DOCUMENT - ALL OR PART OF THIS DOCUMENT MAY BE EXEMPT FROM PUBLIC OR MEDIA RELEASE UNDER THE TEXAS OPEN RECORDS ACT AND THE FEDERAL FREEDOM OF INFORMATION ACT

CONFIDENTIALLY NOTICE: This document may contain confidential, personal identifying information and internal City security procedures. It should be protected from inadvertent release or open display where non-security personnel can view it. This document is not evidence of any crime and should not be considered as such.

This notice will remain in effect until further notice.