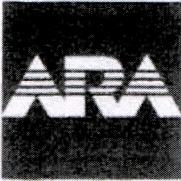


City of Houston



Administration &  
Regulatory Affairs

## Memorandum

**To:** Issa Dadoush, Director  
General Services

**From:** Alfred J. Moran, Jr., Director  
Administration & Regulatory Affairs

**Date:** March 26, 2010

**Subject:** Volunteer Access Privileges Rescinded

Dear Issa,

I am requesting that the individuals listed below have their BARC ground privileges restricted to the customer services / reception area only. This is the same access provided to the general public.

These individuals have had their volunteer status rescinded for being abusive to staff and disrupting the operations of the BARC facility. They are not authorized to enter the Evella Street gate or back door at the BARC facility, and they may not pass beyond the door to the left of the reception area. In the event that they are abusive to BARC personnel or generally unruly, BARC Management will call the Houston Police Department.

Trish Cormier  
Margaret Gondo  
Kathleen Donahue  
Patricia Cooper

Should you have any questions, please do not hesitate to contact me in the office (713) 837-9660 or on my cell at (713) 725-3101.

Kindest Regards,

A handwritten signature in black ink, appearing to read 'Alfred J. Moran, Jr.', written over a horizontal line.

Alfred J. Moran, Jr., Director  
Administration and Regulatory Affairs

CC C.A. McClelland, Interim Police Chief  
Brian Hunter, SPOT Security Professionals  
Captain Vargas, Wackenhut Security

